INSTRUCTIONS FOR PREPARING AND TRANSFERRING FINAL PAPERS TO EVENT NAME

A.B. Author*, C.D. Author

*Affiliation,Country and contact details

Keywords: Maximum 5 keywords placed before the abstract.

Abstract

This is where the abstract should be placed. It should consist of one paragraph and a concise summary of the material discussed in the article below. It is preferable not to use footnotes in the abstract or the title. The acknowledgement for funding organisations etc. is placed in a separate section at the end of the text. We wish you success with the preparation of your manuscript.

1 Introduction

The Proceedings produced for IETICT will contain all the papers accepted for the conference, which have to be received by the organiser no later than **.** Papers received after that date will not be included. Papers, which appear in the Proceedings, have undergone the review process of the Programme Committee of IETICT. Comments of reviewers are sent to the authors. Authors are asked to prepare and submit electronic versions of their full papers according to the instructions below.

2 Manuscript preparation

Full papers must be typed in English. This instruction page is an example of the format and font sizes to be used..

It follows detailed instructions valid for any word processor. The title of the paper is typed in CAPITAL LETTERS (boldface 18pt) and centred on the page. The author's name is typed in capital and lower case bold letters and centred on the page. Directly under the author's name in capital and lower case letters and also centred is the author's affiliation, address, plus e-mail address and fax number of (at least) the corresponding author. Manuscripts must be typed single spaced using 10 point characters. Only Times, Times Roman, Times New Roman and Symbol fonts are accepted. The text must fall within a frame of 18 cm x 24 cm centred on an A4 page (21 cm x 29.7 cm). Paragraphs are separated by 6 points and with no indentation. The text of the full papers is written in two columns and justified. Each column has a width of 8.8 cm and the columns are separated by a margin of 0.4 cm. The maximum length of the full paper is 8 pages. Do not number the pages. The final format in which the papers will appear on the Proceedings will be a PDF file. Authors are requested to send a PDF file of their final paper to be included directly in the Proceedings.

2.1 Figures and tables

Figures and tables should be centred in the column, numbered consecutively throughout the text, and each should have a caption underneath it (see for example Table 1). Care should be taken that the lettering is not too small. All figures and tables should be included in the electronic versions of the full paper.

n	$n!$
1	1
2	2
3	6

Table 1: This is an example of a table caption.

2.2 Equations

Equations should be typed within the text, centred, and should be numbered consecutively throughout the text. They should be referred to in the text as Equation (n). Their numbers should be typed in parentheses, flush right, as in the following example.

$$PA + A'P - PBR^{-1}B'P + Q = 0. \qquad (1)$$

3 Generating a PDF file

The PDF format will be the final format under which the papers will appear in the Proceedings. Therefore you are advised to submit your paper as PDF document. If this is not possible, Postscript format is also accepted as long as no fonts other than the recommended fonts are used.

In any case you are advised to use the packages GhostScript and GhostView which are capable of viewing both Postscript and PDF files and converting between the two. These packages are free and can be downloaded from http://www.cs.wisc.edu/~ghost/. If you are using Windows 95, 98 or NT you can download directly the self-extracting files ftp://ftp.cs.wisc.edu/ghost/ghostgum/gsv36w32.exe and ftp://ftp.cs.wisc.edu/ghost/aladdin/gs650/gs650w32.exe for GhostView and GhostScript respectively.

Acknowledgements

References

[1] A. B. Author, C. D. Author. "Title of the article", *The Journal*, **volume**, pp. 110-120, (2000).
The list of references should be ordered alphabetically according to the first author surname. All references should be cited in the text, and using square brackets such as [1] and [2,3].

References Tips from IET

1   The IET uses the Vancouver (numerical) system for references. You should number your references sequentially through the text, and each reference should be individually numbered and enclosed in square brackets (e.g. [1]).

2   Please ensure that all references in the Reference list are cited in the text and vice versa.

.3   Please also ensure that you provide as much information as possible to allow the reader to locate the article concerned. This is particularly important for articles appearing in conferences, workshops and books that may not appear in journal databases.

.4   Do not include references for papers that have been submitted and not accepted for publication. Papers that have been accepted for publication are allowed as long as all information is provided.

.5   Please provide all author name(s) and initials, title of the paper, date published, title of the journal or book, volume number, editors (if any), and finally the page range. For books and conferences, the town of publication and publisher (in parentheses) should also be given.